

Fair Oaks Ranch Elementary

May 2019 Executive Board Minutes

Date and Location: May 28, 2019, Fair Oaks Ranch Elementary

Meeting called to order by: Jamie White at 11:12am

Attendance: Jamie White, Summer Calong, Neely McGinty, Janet Moore, Jessica Parnell, Katrina Erdos, Kristen Benevidas, Memory Anderson, Angela Jones, Shannon Lucas, Sarah Faulkenberry, Brooke Maier, Lisa Alley, Paula Mokry

Motions: Jamie motioned to approve the 2019-2020 newly elected PTO Executive Board members and Jessica Parnell seconded. Nobody opposed and the new board was approved.

2019-2020 PTO Executive Board : Angela Jones as President, Shannon Lucas as Executive Vice President, Neely McGinty as Vice President, Sarah Faulkenberry as Vice President, Brooke Maier as Vice President, Lisa Alley as Vice President, Summer Calong as Treasurer, and Paula Mokry as Secretary.

Officer's Reports:

President- Jamie White

"Sticking with Kindness" is the new theme for the 2019-2020 school year, voted upon by the teachers.

Reminders for next year- PTO board needs to be present for the meet and greet at the teacher luncheon. Have staff t-shirts in their boxes before they return August 5th. Set the deadline and communicate it to the teachers for the teacher's \$100 classroom supply and \$50 for TA's reimbursement, must save and show receipts to receive reimbursements. Set date with FORCC for the "I Love My School" mixer, be aware of Champion home games. Discussed idea of a mandatory committee chair meeting with the Executive Board in August.

Treasurer- Summer Calong

Presented a Draft for the 2019-2020 school year budget. The draft budget will need to be revised based on the new board's goals and plans for the upcoming school year. It will then need to be approved by the general at the beginning of the school year.

New Board to discuss surplus and if they decide to have only one or two fundraisers for the 2019-2020 school year. Looking to purchase I-pads for PTO business.

VP Program Services- Desiray Pool- absent, given by Jamie White

Fores gives back- Disney Tickets received- keep track of volunteer hours, for example FORES Gives Back hours.

School Supplies- Ordering online is available through 6/30/2019.

Box Tops going to an online system.

VP Fundraising- Janet Moore

Year Book- Decide if kids can design next year's yearbook cover.

For next year: Lifetouch will take ALL pictures done in the same day- all clubs, staff, admin, etc.

For next year: Yearbook to have a committee with extensive notes so all are on the same page.

For next year: Decide on a class photographer and confirm correct students in the right class.

Spirit Sticks- Send SUG next year for spirit stick lunch sales.

VP of Volunteers- Jessica Parnell

Updated board where more volunteers were needed for set up and during Field Day.

VP Community Outreach- Neely McGinty

Neely agreed to keep this position for the following year, and discussed having a sponsorship committee and chair under her along with an inside chair person overseeing yearbooks, spirit sticks, boo grams. In need of a chair to oversee Sponsors wanting to attend Career Day in the Spring. Improve sponsor's banners from 2x3 to 4x6 with new fence sizing.

For next year: If shirts are sold during Howdy Night one board member must be present with money at all times.

Upcoming Dates and Events

July 1, 2019 : New board takes over for 2019-2020 school year.

Meeting Adjourned: at 1:30pm

Minutes Compiled by: Paula Mokry

Next Meeting: To be determined by newly elected Executive PTO Board.