

## Fair Oaks Ranch Elementary

### September 2019 Executive Board Minutes

**Date and Location:** September 3, 2019, Fair Oaks Ranch Elementary School

**Meeting called to order by:** Angela Jones at 10:02 am

**Attendance:** Angela Jones, Shannon Lucas, Sarah Faulkenberry, Brooke Maier, Lisa Alley, Summer Calong, Neely McGinty, Paula Mokry, Lauren Walch, Jessica Shults, Krista Kimball, Erika McCullough, Jenn Yantis, Michelle Sagray, and Judith McCarty

**Motions:** Angela motioned to approve the August 2019 PTO minutes, Sarah seconded and the motion was approved.

#### President – Angela Jones

- PTO's first Round Table meeting will be scheduled and be covering the topic of Fundraising all that are involved with fundraising should plan to attend once the date is set.
- Angela will be meeting with Tish Gill prior to the Round Table meeting and if there are any additional fundraising or bylaw questions have them emailed to Angela by this Friday 9/6/19.
- Discussion of what teacher workroom supplies that needs to be replenished; a list was made.

#### VP of Spirit – Brooke Maier

- ILMS:
  - ILMS pep-rally begins at 8:00am Friday 9/20, the drumline and cheer team and spirit squad are all set up. Ms. Walch agreed for the committee to reach out to staff for their participation in the "Git Up Challenge" Dance for the pep rally.
  - Everything is set for the ILMS Parent Mixer on 9/20. Currently have 21 parties signed up for compared to the 28 parties signed up last year. Hosting a party will go toward the host's child incentives and there will be a raffle for the hosts. Online sign up for parties opens at 5:30pm 9/20 and fundraising sheets and list of parties and dates to be sent home Monday 9/16.
  - Glow Run use Double Dave's for a cash back event. Student Council wants to sell bottled waters.
    - ILMS tie-die shirt logo has been changed to I "heart" FORES
    - Sponsor logos are needed by 9/9 for the Glow Run t-shirts and sizes due by 9/6.

- ILMS Incentives:
  - Every class with 100% participation earns a Popcorn party.
  - The first 2 classes per grade with 100% participation earns a kickball game playing each other
  - The TOP earner for each grade level earns an experience that is auctioned at Cowboy Breakfast.
  - TOP 3 earners at the end of ILMS week 1, earn the chance to pie a staff member in the face at the end of the school day 9/27.
  - TOP 3 Overall earners each earn an amazon gift card or possible experience (Brooke consulting with committee to confirm these 3 prizes).
  - Every student that earns \$300 or more gets to ride in a Limo with the Principal to the park for a Pizza Party.
  - If our school wide goal of \$30,000 is met, EVERYONE that participated in raising money gets to put their name in a drawing to slime Ms. Walch at the Glow Run 10/4. Students receive an additional ticket with their name in the drawing for every \$25 they have earned.
- Staff Appreciation scheduled for Breakfast on 9/11/2019.
- Mrs. Kimball has been keeping track of all Spirit Wear participation every Friday.
- Committee proposes to sell “Spencils” instead of the usual “Boo Spirit Sticks”

#### VP Communications & Volunteers – Lisa Alley

- Bulletin Boards
  - Get Teachers “team” pictures, PTO and Committee pictures to Lisa for printing to add to the PTO bolete board.
  - Jenn Yantis described the Kids nominating other Kids on their acts of Kindness. A cactus will be delivered to the student who did the act of Kindness and will be put up on display on the “Sticking with Kindness Board”. Every 9 weeks, the cactus with the kindness description will be sent home with the student.
  - Other ideas discussed for Beautification including the trophy case and front of the school pillars and front door.
- Jessica Wilson is updating the PTO membership percentages
- PTO Volunteer email list is being updated from the room parent flyer that went out last week.

#### EVP – Shannon Lucas

- The Communications Spreadsheet to continue as it currently is set up.
- Membership Toolkit demo took place at 12:00pm during this meeting, positive feedback was given by all that was present. Vote on a new webpage during our next board meeting.
- Calendar Updates:
  - 9/7 Herff Ranch FORES Gives Back
  - 11/1 Hill Country Daily Bread FORES Gives Back
  - 11/5 “Family Night” 5:00-6:30pm
  - 11/14 Coffee with the Principal

## Treasurer- Summer Calong

- Financial Report
  - PTO Membership has surpassed the \$9,000 goal
  - Mustang Market has almost reached it's \$9,000 goal
  - Running short on our Enrichment participation goal so far, discussion needs to be had on how to promote the Enrichment fee for next year.
  - PTO has requested the Back to School Grants and \$5,000 has been budgeted for this grant, the grant committee will review these.

## VP of Programs – Sarah Faulkenberry

\*\* Sarah motioned through email prior to this board meeting that a sign-up genius would be allowed for room parents to email out so that parents could help in bringing extra party supplies and food, Brooke seconded the motion and the motion passed.

- Additional money received by the room parents over the requested \$25 will go to the teacher gift and the PTO will supplement classes that are short on funds where the minimum \$25/student was not received.

## VP of Fundraising – Neely McGinty

- Sponsorships have surpassed the \$17,500 budgeted goal!
- School Theme Coordinator Kimberly Young would like to have a “Kindness Chain Link” throughout the school, along with painted Kindness rocks to create a Rock Garden, and possibly a New Years “Kindness Bingo” Challenge for students to participate in.

## Secretary – Paula Mokry

- Once minutes are sent out to the Executive Board, even if there are no changes needed for their sections of the minutes please confirm with through Paula’s g-mail account that no changes are needed. Paula will email the final approved minutes to Viki Fresca so that she can post the minutes to the PTO website.
- Paula will email the pending General Board minutes to Viki Fresca as well to be posted on the website.
- Inventory Manager : Popcorn and Snow Cone machines are both approved to be sold, and then a storage container with locks to be purchased for spirit wear storage.

**Meeting Adjourned:** at 2:20 pm

**Minutes Compiled by:** Paula Mokry

**Next Meeting:** Tuesday, October 1, 2019 @ 10:00 am