

Fair Oaks Ranch Elementary

October 2019 Executive Board Minutes

Date and Location: October 8 2019, Fair Oaks Ranch Elementary School

Meeting called to order by: Angela Jones at 10:09 am

Attendance: Angela Jones, Shannon Lucas, Sarah Faulkenberry, Brooke Maier, Lisa Alley, Summer Calong, Neely McGinty, Paula Mokry, Lauren Walch, Jessica Shults, Krista Kimball

Motions: Angela motioned to approve the September 2019 PTO minutes, Neely seconded and the motion was approved.

President – Angela Jones

Debriefs:

- Membership: need new website to rid of human error, re-evaluate incentives, membership levels were priced at good amounts
 - ILMS:
 - Need to highlight better what the money raised will be going toward, teachers could walk out the items at the pep-rally
 - Go live an hour after the mixer begin, have pdf of parties available on the website early, made \$18,000 this year
 - Total fundraised was \$39,766, next year add teacher incentives and have a template for each grade level to email out about grants wanted prior to fundraising.
 - Consider practicing kickball a few weeks leading up to a kickball party
 - Grant Committee is going to approve the current Fall Grant list by 10/18.
 - *Angela Motioned to reopen for Fall grant submittals with the deadline of 11/8. Additionally, at the 11/14 general meeting to present the motion to amend the budget for the unallocated funds to fund the additional fall grants, Sarah seconded, motion was approved.
 - Glow Run:
 - Need more police, better blocking of streets, place more Watch Dogs stationed throughout the course. (Advertise to Watch Dog dads that they can also be a part of extracurricular events like Glow Run and Bike Rodeo).
 - More water stations throughout and let STUCO know they can sell more
 - Coffee with Principal: Not much attendance, future topic of interest in board and committees
 - Round Table Meetings: Will continue with additional topics
- a. Staff Appreciation committee seeking fundraising to pay for a teacher car wash, conflict with overlapping donors, Brooke will inform committee to not reach out to the community for funding. Need to allow surveying of what teachers and membership would like to spend the money on for Staff Appreciation.

- b. All are in agreement that a new PTO website is imperative.
- c. Angela motioned to move Kinder, 5th grade graduation and new FORES families under the PTO Welcome Committee, Sarah seconded, the motion was approved.
- e. Strategic Planning Committee to meet 10/9.
- f. Shannon took over Communications and Yearbook.
- g. All volunteers still need to sign in at front office and wear a yellow visitor sticker.

EVP – Shannon Lucas

- a. Communications update, on fb take down Altitude fundraiser, only 2 fundraisers each year.
- b. Yearbook: Selling for \$22 this year and Sarah has funds for Blessings in a Backpack students to receive yearbooks this year.
- c. Hillary Robertson may be taking over Vicki Fresca's Website role
- d. Jessica Weisel will train Alix Jack on the Birthday Board, look at moving the program to a laptop or on the flex room computer for easier access.

Treasurer- Summer Calong

- a. \$4,915 Back to School grants were granted, majority were online subscriptions.
- b. Fall Grants will be approved by the Grant Committee by 10/18.
- c. Membership surpassed the \$9,000 goal by \$6,000.
 - Enrichment money needs to stay with the graduating class and needs to be spent during that calendar year. Deadline of 12/16 for proposed spending of each team's enrichment funds.
 - Look at restructuring next year and possibly including the enrichment money into the membership fees.

VP of Spirit – Brooke Maier

- a. ILMS Parties:
 - 10/11 Popcorn Party @ 2:40pm
 - 10/18 Popsicle Party @ 2:40pm
 - 10/25 Ice Cream Party @ 2:40pm
 - Kickball, Limo and pizza parties TBD
- b. Schlotzkys for Teacher Appreciation next Tuesday in-service day. Teacher Appreciation Committee to re-write plan of work, prioritize and present.
- c. Lisa will come up with the order of the teachers for the Pie Drive on 11/22.
- d. Need to send Cane's a thank you, need to stay on top of all Thank you to sponsors and donors.

VP Communications & Volunteers – Lisa Alley

- a. Bike Rodeo scheduled for 11/22. Awards for 1st-3rd place boys and girls, 6 winners total. Walch will check with district to allow the Blacktop to be painted with Bike Rodeo course.

VP of Fundraising – Neely McGinty

- Cowboy Breakfast Committee came back with bids from games/bouncy blow up companies. Looking to use a new company this year with many other options of games.
- Adding the options for Sponsors to sponsor an individual game.

VP of Programs – Sarah Faulkenberry

- a. Family Book Night is 11/5 from 4:30-7:00. Food Trucks for cash back there that evening. Storybook parade is the same day during school hours. STEAM night set for 1/20 and may include a science fair project or art show. No family nights scheduled for December.
- b. Need a Christmas tree for the Angel tree, which will go up right after the book fair, Angel tree committee meeting in October.
- c. Wanting to provide HEB gift cards and/or Thanksgiving food items for Blessings in a Backpack students.
 - Collecting food from 10/28-11/1 for the Food Drive.
 - Possibly sell Disney Hoppers at Cowboy Breakfast
- d. New Box Tops competition starting
- e. Need a new system for Room Parents, as they are short on funds for their class parties.

Secretary – Paula Mokry

- a. Inventory Manager: The popcorn machine was barcoded as BISD property and will now be stored by the school, no longer in the PTO closet.
- b. Aiming for the Bylaw Review Committee to meet on 10/17.

Meeting Adjourned: at 2:05 pm

Minutes Compiled by: Paula Mokry

Next Meeting: Tuesday, November 5, 2019 at 10:00am